



सीएसआईआर - राष्ट्रीय समुद्र विज्ञान संस्थान  
CSIR - National Institute of Oceanography  
दोना पौला / Dona Paula, गोवा / Goa - 403004



No.7/2432021/E.II

Dated: 07.03.2022

**NOTIFICATION**

Ref: CSIR-NIO Advertisement No.Rec-01/2021 for the Post of JSA – Reg.

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Applications received for the post of Junior Secretariat Assistant (General-7; Finance & Accounts-3, Stores & Purchase-5), vide CSIR-NIO Advt. No.Rec-01/2021, have been scrutinized by the Screening Committee constituted by the Director, CSIR-NIO, Goa, applying the following criteria:

**Criteria for screening / shortlisting the applications:**

- (1) For the post of JSA (Gen.) [Post Code A-21101] [UR-4, OBC-2, ST-1]
  - (a) 10+2/XII or it's equivalent
  - (b) Upper age limit: 28 years for unreserved posts  
31 years for posts reserved for OBC  
33 years for post reserved for ST
- (2) For the post of JSA (Fin. & Accts.) [Post Code A-21102] [UR-2, OBC-1]
  - (c) 10+2/XII or it's equivalent with Accountancy as a subject
  - (d) Upper age limit: 28 years for unreserved posts  
31 years for posts reserved for OBC
- (3) For the post of JSA (Stores & Pur.) [Post Code A-21103] [UR-3, OBC-2]
  - (e) 10+2/XII or it's equivalent
  - (f) Upper age limit: 28 years for unreserved posts  
31 years for posts reserved for OBC

**Relaxation of age to other categories as per advertisement [As per applicable Government of India Rules / CSIR ASRP Rules, 2020]**

The applicants listed in **Annexure-I, II and III** are provisionally found eligible for appearing in the Written Test (Date of written test will be notified separately). The candidates who secure minimum qualifying marks as fixed by the Selection Committee will be called for Typing Test on Computer.

The applicants listed in **Annexure-IV, V and VI** are found not eligible for the reasons mentioned against their respective names.

For syllabus/scheme of written examination and typing test on computer, please see **Annexure-A**.

K. Ravi Kumar  
7/3/22

## Note

1. The candidates who have not submitted print-out of their online application by post and the candidates whose applications have been received after the last date for receipt of applications i.e. 27.09.2021 (04.10.2021 for candidates from far-flung areas i.e. North Eastern India, Lakshadweep and Andaman & Nicobar Islands) are not considered by the Screening Committee (For details please refer **Annexure-VII and VIII**).
2. The shortlisting of candidates is provisional and if it is found that the information furnished in the application is not correct and the candidate does not fulfill any of the conditions of eligibility, his / her candidature will be canceled at any point of time during the recruitment process. Candidates are, therefore, advised to satisfy themselves that they fulfill the conditions of eligibility and possess the caste certificates issued by the Competent Authority. For the candidates who have applied for the posts reserved for OBC, OBC Certificate issued by the Competent Authority in the prescribed format as in **Annexure-B** is required.
3. The written test will be common for all three categories of posts

*K. Ravi Kumar* 7/7/22  
(K. Ravi Kumar)  
Administrative Officer

**Encls: Annexures-A and B**

## Annexure-A

### Scheme of Written Test and Typing Test on Computer

#### **Written Test**

The shortlisted candidates are required to appear for written test consisting of two papers (paper-1 and paper-2) as detailed below:

Medium of Questions	The questions will be set in both English and Hindi except the questions on English language.
Standard of Exam	Class XII
Total no. of questions	200
Time	2 hours 30 minutes

#### **Paper-1 (Time allotted: 90 min)**

<b>Subject</b>	<b>No. of questions</b>	<b>Maximum Marks</b>	<b>Negative Marks</b>
Mental Ability Test*	100	200 (2 marks for every correct answer)	There will be no negative marks in this paper

\* Mental Ability Test will be devised so as to include General Intelligence, Quantitative Aptitude, Reasoning, Problem Solving, Situational Judgment, etc.

#### **Paper-2 (Time allotted: 60 min)**

<b>Subject</b>	<b>No. of questions</b>	<b>Maximum Marks</b>	<b>Negative Marks</b>
General Awareness	50	150 (3 marks for every correct answer )	One negative mark for every wrong answer
English Language	50	150 (3 marks for every correct answer)	One negative mark for every wrong answer

**Note:** Paper-2 will be evaluated only for those candidates who secure the minimum threshold marks in paper-1 as fixed by the Selection Committee

#### **Typing Test**

The candidates who secure minimum qualifying marks in paper-2 as fixed by the Selection Committee, will be called for Typing Test on computer at the speed of 35 w.p.m in English (or) 30 w.p.m. in Hindi. **The typing test is only qualifying in nature.**

Final merit list will be drawn based on the marks obtained by the candidates in paper-2 amongst those qualifying the typing test.



**ANNEXURE-B**

**FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES (OBC)  
APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA**

This is to certify that Shri/Smt./Km\* \_\_\_\_\_ son / daughter of \_\_\_\_\_  
of village \_\_\_\_\_ District/Division \_\_\_\_\_ in the \_\_\_\_\_  
State \_\_\_\_\_ belongs to the \_\_\_\_\_ Community which is recognized as a  
backward class under:

- i) Resolution No. 12011/68/93-BCC dated the 10<sup>th</sup> September, 1993, published in the Gazette of India Extraordinary – Part I, Section I, No. 186 dated 13<sup>th</sup> September, 1993.
- ii) Resolution No. 12011/9/94-BCC, dated 19.10.1994 published in Gazette of India extraordinary Part I Section I No. 163, dated 20<sup>th</sup> October, 1994.
- iii) Resolution No. 12011/7/95-BCC dated the 24<sup>th</sup> May 1995 Published in the Gazette of India extraordinary Part-I Section I No. 88 dated 25<sup>th</sup> May, 1995.
- iv) Resolution No.12011/96/94-BCC dated 9th March, 1996.
- v) Resolution No. 12011/44/96-BCC, dated the 6<sup>th</sup> December, 1996, published in the Gazette of India – Extraordinary-part I, Section-I, No. 210, dated the 11<sup>th</sup> December, 1996.
- vi) Resolution No.12011/13/97-BCC dated 3rd December, 1997.
- vii) Resolution No.12011/99/94-BCC dated 11th December, 1997.
- viii) Resolution No.12011/68/98-BCC dated 27th October, 1999.
- ix) Resolution No.12011/88/98-BCC dated 6th December, 1999, published in the Gazette of India, Extra Ordinary Part-I, Section-I No.270, 6th December, 1999.
- x) Resolution No.12011/36/99-BCC dated 4th April, 2000, published in the Gazette of India, Extra Ordinary Part-I, Section-I, No.71 dated 4th April, 2000.
- xi) Resolution No.12011/44/99-BCC dated 21.9.2000, published in the Gazette of India, Extra Ordinary Part-I, Section-I, No.210 dated 21.9.2000.

Shri/Smt./Km. \_\_\_\_\_ and/or his family ordinarily reside(s) in the  
\_\_\_\_\_ District/Division of the \_\_\_\_\_ State. This is also to certify  
that he/she does not belong to the per sons/sections (Creamy Layer) mentioned in Column 3  
of the Schedule to the Government of India, Department of Personnel and Training O.M. No.  
36012/22/93-Estt.(SCT) dated 8.9.1993 and modified vide Govt. of India, DOP&T  
O.M.No.36033/3/2004 dated 09.03.2004 and 14.10.2008.

Dated:

District Magistrate or  
Deputy Commissioner etc.

Seal:

**NOTE-I:**

- (a) The term 'Ordinarily' used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.
- (b) The authorities competent to issue Caste Certificate are indicated below:-
  - (i) District Magistrate/Additional Magistrate/Collector/Dy. Commissioner/Additional Deputy Commissioner/Deputy Collector/1st Class Stipendiary Magistrate/Sub-Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner (not below the rank of 1<sup>st</sup> Class Stipendiary Magistrate).
  - (ii) Chief Presidency Magistrate /Additional Chief Presidency Magistrate/Presidency Magistrate.
  - (iii) Revenue Officer not below the rank of Tehsildar.
  - (iv) Sub-Divisional Officer of the area where the candidate and/or his family resides.